

Total Communication Advisory Group - 30th June 2009

Present:	
Karen Kingsland (notes)	Learning Disability Partnership Board worker
Claire Bartlett	Speech & Language Therapist
Anita Beventon	Southdown Housing Association Training Co-ordinator
Sharon Barrett	Southdown Housing Association Practice Development Trainer
Daniel Harvey	B&HCC Day Services Unit Manager
Natalie Winterton	B&H CC Health Facilitator
Mary Oliver	B&H Federation of Disabled People, Direct Payments Advisor
Claire Smith	Care Co-ops, Projects Development Worker
Sandra Stinton	Care Management Group,
Annie King	Grace Eyre Foundation, Manager Supported Living
Apologies:	
Miranda Wharam	Children & Young People's Trust
Andy Meadows	Speak Out
Sarah Pickard	Speak Out
Mandy Binks	B&HCC day services
Mark Hendriks	B&HCC Commissioning Team
Kathy Biggle	B&HCC Self Directed Support project

Actions & Decisions:

Topic:	Action:
1. We like the terms of reference that was written for this group	
2. We will use the phrase 'total communication'	
3. We have a web page on www.brightpart.org . We would like to have a discussion forum on the web page so people can put questions and answers on there. If we can't do that then we would like to have an email forum. Perhaps we could use a facebook page as a forum?	
4. Would Speak Out's Loud and Clear group like to work with us? What does the Loud and Clear group do? Karen will ask	KK
5. Karen will let the council's communications team know about our group. We would like to have them work with us.	KK
6. The council's day services are having a 'choices day' on 9 th September. Mandy will send information to Karen who will put the information on our web page and also send us the information.	MB & KK
7. We would like someone from the Care Management team to be part of our group	
8. The Intensive Interaction group has some guidance about the use of human touch in communication & interaction. It would be good to circulate the guidance to everyone in this group.	

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<p>9. The Person Centred Approaches sub group has some money for a 'total communication event'. We will help them plan the event. We talked about the event:</p> <ul style="list-style-type: none"> • We should ask people what they might want and need from the event • Event would be aimed at anyone who provides a service including the wider community to help them communicate better. We want to up-skill our workforce and services but of course the public would be invited also. • Stalls & displays with information to take away on the day or resources people could use or buy • Networking - we could ask people to bring or show examples of good practice • Workshops about things like Graphic facilitation, Intensive Interaction, training available for staff, • Perhaps we could web cam the day? • We could ask mainstream organisations to name a 'communication champion' (i.e. police, banks, etc) • Claire will get information about the total communications events that have been done in East Sussex • We want to have the event in February (not week of 17th which is half-term) – Karen will find out about booking the Banqueting Suite at Hove Town Hall • We will all find out what resources our organisation could give to arranging this event – and what cost there would be • The choices day in September and the lunch time session sponsored by the PCA group are like practice runs for this event 	<p>CB</p> <p>KK</p> <p>ALL</p>
<p>10. Our next meeting is Wednesday 30th September at 2:00 at Denmark Villas</p>	