

Present:		
Diana Bernhardt (Chair)	B&HCC Lead Commissioner for Learning Disabilities	
Pauline Fretwell	Livability	
Beth Hemsley	Outlook Foundation	
Chris Bland	Grace Eyre	
Craig Jones	Brighton and Sussex Care	
Craig Pyke	Frances Taylor Foundation	
Zara Moussavi	Lyndhurst Z&M	
Naomi Cox	LD Provider Services In House B&HCC	
Michael Stone	Scope	
Sarah McBrien	Arundel Care Services	
Judith Cooper	B&HCC Contracts	
Ambrose Page	B&HCC Contracts	
Steve Alexander	Caburn Support	
Jenny Knight	B&HCC SP Commissioning	
Cameron Brown	B&HCC Service Manager CLDT	
Alex Reeve	Autism Sussex	
Audrey Emmett	CMG	
Cheryl Bishop	CMG	
Jason Roberts	Tamarisk Housing	
Yvonne Hoey	Care UK	
Kerry McCarthy	Care UK	
Kevin Murphy	B&HCC Workforce Development	
Stephen Veevers	B&HCC Procurement	
Ingrid Ashberry	Speakout	
Erika Adler	Food Project	
Ken Lindsey	Food Project	
Anna Swartz	Food Project	
Gerrard Martin	B&HCC Operations Manager	
Sarah Crowe	Minutes	
Apologies:		
Tracy Mair	Provider Services	
Kay Holden	Southdown Housing Association	
Loz Blume	Priory Rookery Hove	
Andy Barnes	Lifeways	
Items	Action	By
1. Introductions and Apologies		
2. Minutes and Matters Arising		
Minutes agreed		
Regarding accessible information for benefits, there is not capacity to do this at the moment. Diana to explore if we could use LDDF monies in the future.		
Provider event to be discussed at the end of meeting.		
Diana also mentioned Southdown HA holding an event in April – details to be sent round.	Send details to providers when	DB

Item re CST on an update for today.	agreed	
<p>3. Care Home Contract – Judith Cooper and Ambrose Page</p> <p>The new contract will be available from April 2013. This includes care homes with nursing and residential care homes. It is for all publically funded long stay and respite residents. It is for all care groups e.g. learning disabilities, people with mental health issues and older people.</p> <p>It is a 'joint' contract with Health (Nursing Homes are included)</p> <p>It is a 'framework' agreement for all independent sector care homes in the city (with individual placement agreements per person)</p> <p>This means that care homes who sign up to the contract agree to its Terms & Conditions and Specification, prior to a resident moving in. Terms and Conditions - standard and familiar to current contract T&C.</p> <p><u>Public Awareness of Contract</u></p> <p>Service Specification - Outcome based</p> <p>Face to Face discussions - Provider Forums, LiNK, Service users and families. Diana suggested sending to carers centre and other 3rd sector partners.</p> <p>Information on Websites - Council, suggestions on others welcome</p> <p><u>Leaflet – Your rights and what to expect.</u></p> <p>Currently the leaflet is not accessible and be worthwhile setting up a group to look at how this can be developed.</p> <p>Care Home Bi Annual forum is on the 15th May and will discuss this further.</p> <p>ZM spoke about lack of attendance to meetings by care homes.</p> <p>AE suggested that as the information is quite detailed to make it more accessible would be good to use a CD and accompanied by a book. Maybe also useful to include a glossary.</p> <p>Email addresses: judith.cooper@brighton-hove.gov.uk Ambrose.page@brighton-hove.gov.uk</p>	<p>Email presentation and leaflet</p> <p>All to email any comments to Judith Cooper or Ambrose Page regarding leaflet. Please include track changes</p> <p>Publicise the Care Home Bi Annual Forum for comment on leaflet</p> <p>ZM to contact individual care homes by phone or email to chase up attendance to meetings</p> <p>Contact JC to be involved in the working group before the meeting on the 15th May.</p>	<p>SC</p> <p>All</p> <p>SC/JC</p> <p>ZM/SC</p> <p>All</p>
<p>4. Cooking Together Project – Ingrid Ashberry and Erika Adler</p> <p>Ingrid, Erika, Ken and Anna spoke about the project, this included the reasons behind people not being able to cook, the aims including diet and increased empowerment. At the end of the course many people felt more empowered, happy that they had met new people and developed accessible tools including new recipes. Support staff also benefited and were impressed with the new skills developed.</p> <p>What next? Future options include to share resources developed, offer the course again, tailor course for residential homes, offer one to one sessions. These have not been costed yet as they are of differing levels of support, however will think about cost and resources. Chris said that it could be possible to use Grace Eyre as a venue to help with cost as they have facilities available.</p>	<p>Email/Add to website presentation and resources developed</p> <p>Ingrid to pass on information about costings.</p> <p>Diana to set up</p>	<p>SC</p> <p>IA</p> <p>DB</p>

<p>Diana discussed ideas for the future and agreed to set up a group to look how best to take this forward.</p>	<p>a meeting to discuss the best way to take this forward.</p>	
<p>5. Local Update – Diana Bernhardt Council Budget - £17.25m in 12/13 and £17.7m in 13/14 Adult Social Care £79 m budget.</p> <p>Key proposals over next 2 years include – Residential, day services changes, short term services review with health regarding hospital reablement.</p> <p>Accommodation and Support plan will include better commissioning of specialist placements. Will also be looking at reshaping the local market and including consultation on in house services, recommission of supported and community living. Details about supported living and day service to be discussed at a future meeting.</p> <p>A shared lives working group has also been set up to look at modernisation of services and a report to this forum soon. A review of the Integrated Support Pathway is also going ahead and being led by the Supporting People Team.</p> <p>Diana discussed the market development statement. Chris Bland suggested including looking at different funding streams that may involve joint partnership working and maybe someone from the European office at the council to attend a meeting to discuss.</p>	<p>Email and add to website presentation</p> <p>Review of day services/shared lives supported living to a future meeting.</p> <p>All providers to pass comments to Diana about the market development statement.</p> <p>Invite a member of the European office to attend Provider Forum</p>	<p>SC</p> <p>DB</p> <p>All</p> <p>SC</p>
<p>6. Referral Process – Cameron Brown and Gerrard Martin CB and GM from the Community Learning Disability and Social work team attended the meeting to give an overview of the referral process. A standard referral form is available and this can come from various parties, including GP's and providers. A social worker is assigned and will come up with proposals about the allocation at panel. Panel looks at the options and takes into account cost effectiveness, flexibility and the creativity of providers including progression to independence. If an emergency placement is required it is likely that the cost will be higher, however Diana advised that this requires senior sign off.</p> <p>The vacancy list which providers complete when one occurs is used by social workers as a first step and they look at placing people in Brighton and Hove before out of area. CB asked about a provider event and whether the team would find it useful. GM suggested yes and that ongoing material is always helpful as marketing material is not always helpful. CB and GM both agreed to attend another meeting to give more information as and when invited.</p>	<p>Providers to contact CB if they require more information on the overview structure of CLDT.</p>	<p>All</p>
<p>7. Update from Workforce Development – Kevin Murphy Kevin discussed training available, including e learning which is available, details about qualification and funding also training grants.</p>	<p>Email details to providers of training update.</p>	<p>SC</p>
<p>8. Feedback from LDPB – Diana Bernhardt Diana advised that feedback received was about providers were not always using communication passports. Diana asked if all providers</p>	<p>Send link to brightpart website about</p>	<p>SC</p>

<p>knew and used them? Providers said they did. However agreed to send a reminder about them with a link to the total communication sub group where information is held.</p> <p>At the next LDPB meeting they will be hearing about the criminal justice system reducing re offending board and a presentation from probation.</p>	<p>communication passport</p>	
<p>9. AOB – Future agenda</p> <p>Diana advised she had contacted John Rosser and Dave Dugan about attending a meeting however they were unable to attend this one. She Will continue to see if they can attend to provide an update on green light.</p> <p>Invite Laura Scott Smith to provide an update on the RAS.</p>	<p>Invite Laura Scott Smith re RAS</p>	<p>SC</p>
<p>10. Providers Only – Craig Jones</p> <p>In our providers meeting we chatted over the opportunity for an event which increases awareness of local services. The team pulled together the following ideas :</p> <ul style="list-style-type: none"> • We felt that the venue should be the Banqueting Suite at HTH. If associated with the Partnership Board it was thought that this might not attract a room booking fee • To give planning and preparation time we felt that the event should be in June. Coinciding it with meetings which relevant people might be attending at HTH might improve attendance and in particular we thought it might be undertaken on the same day as the Partnership Board. • We felt that there were 3 potential audiences : <ul style="list-style-type: none"> ○ Families, service users and those who support individuals who are themselves supported. ○ Professionals who support service users and individuals involved in commissioning services ○ Individuals who might be considering a career in adult social care (this gives this event a dual purpose) • It was felt that this might be a 'freshers fayre' styled event running from 1030 until 1500 and then continuing between 1600 and 1800 to catch individuals who work or have middle of the day commitments. <ul style="list-style-type: none"> ○ Use of the media (Argus editorial) ○ How we might advertise this to families and those who support individuals who might wish to reach our services. ○ How we might ensure that we capture all those associated with BHCC and the Partnership and other organisations who might benefit. • We agree to have a following meeting at Denmark Villas on Wednesday 22nd February at 2pm. Naomi kindly agreed to find a suitable space • We agreed that this group is now called the Providers Event Working Group (PEWG). • We don't know what Kay intends for her 'Dome' event. We felt we would leave it with you to check if there is common ground or whether this is best as a 'stand alone'. 		
<p><u>Next Meetings: 2012 All at Hove Town Hall –Please note some of</u></p>		

<u>the dates have changed</u> 20 th March room 3 – 9.30-12.30 30 th May room 1 - 2-5 19 th July room 1 - 2-5 25 th September room 1 – 2-5 20 th November room 1 - 2-5		
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