

Work and Skills Group

Mantell House

Minutes 19-04-12

Present:

Julie Golding	City College	19 Plus ALDO Provision
Dale Brown	St John's College	19 to 21 years Provision
Jacqui Streeter	Day Options	Adult Provision
Suzette Attwood	SET	
Chris Bland	Grace Eyre Foundation	Adult Provision
Karen Kingsland	SET	

Apologies:

Yvonne Elliot	City College
David Harper	Southdown Housing
Andy Wasley	CMG
Jenny Cain	SET

History of the Work and Skills Group and the Learning Disability Partnership Board Employment Plan

Karen gave a synopsis of the history of both groups and of the LDPB employment plan; (see attached document). It was noted that the plan is aspirational and that a lot of the content is driven by Key Performance Indicators. It was agreed to update the plan, indicating what work has been carried out since June 2011 and what is happening currently. It was also agreed to set future goals that are achievable.

Actions: Karen will email the plan to all, for all to update as described above.

Remit of the Work and Skills Group

- Networking
- Sharing good practice re work and skills
- Giving updates to the LDPB
- A forum for organisations to support each other, to implement plans and to improve our services re: vocational opportunities for service users.
- Each meeting to have a specific theme/topic to be worked on. It may be that two meetings are required for each theme. Each organisation to send the person best suited to work on a particular theme.
- In total the group will hold about 6 meetings each year.

Possible themes

- See below

Actions:

- **Karen will invite Youth Employability to join the group**
- **Karen will chair the W&S Group meetings**

- **Jacqui will be the W&S Group rep at the LDPB meetings and will report back to W&S. Other W&S members will cover if Jacqui unavailable to attend LDPB meetings.**

Work plan of the Group

Themes/topics:

- Recruiting volunteers to support service users' vocational aspirations
- Family carers
- Transport/Travel training. This could be combined with the Taking Part group.
- Enabling risk taking – including Benefits issues
- Connecting with schools and services for young people
- Voluntary work for our clients; CRBs, effect on benefits etc
- Peer support – clients supporting each other, maybe across and between organisations.

Actions:

- **Karen to contact the Taking Part Group**
- **Each organisation to provide two ideas of how/where volunteers could best help. This topic will form the basis of the first meeting.**
- **All to think about how to best use the webpage:**
www.brightpart.org/workskills.php

Date of Next Meeting TBC (Jenny Cain to organise)

Venue TBC (Dale Brown to organise)